

## INVITATION TO TENDER

### Ukraine

***Creation of Municipal automated energy management system (including software development) in UKRAINE EXECUTIVE BODY OF KYIV CITY COUNCIL KYIV CITY STATE ADMINISTRATION MUNICIPAL ENTERPRISE “PROJECT IMPLEMENTATION UNIT FOR THE KYIV PUBLIC BUILDING ENERGY EFFICIENCY PROJECT” within project “Capital repairs of individual heating substations and heating systems in public buildings of Kyiv”***

## INVITATION TO TENDER

This invitation to tender follows General announcement of procurement for this Project which was published on 28<sup>th</sup> April 2020 on NEFCO`s website in Procurement section subsection Procurement notices ([http://www.nefco.org/how\\_to\\_work/procurement](http://www.nefco.org/how_to_work/procurement)).

UKRAINE EXECUTIVE BODY OF KYIV CITY COUNCIL KYIV CITY STATE ADMINISTRATION MUNICIPAL ENTERPRISE “PROJECT IMPLEMENTATION UNIT FOR THE KYIV PUBLIC BUILDING ENERGY EFFICIENCY PROJECT” (ME “PIU”) – hereinafter referred to as “Employer”, intends to use part of the proceeds of a grant, the Nordic Environment Finance Corporation (NEFCO) towards Contract payment ***Creation of Municipal automated energy management system (including software development) in UKRAINE EXECUTIVE BODY OF KYIV CITY COUNCIL KYIV CITY STATE ADMINISTRATION MUNICIPAL ENTERPRISE “PROJECT IMPLEMENTATION UNIT FOR THE KYIV PUBLIC BUILDING ENERGY EFFICIENCY PROJECT” within project “Capital repairs of individual heating substations and heating systems in public buildings of Kyiv”, Lot 17***. The project is co-financed by the Norwegian-Ukrainian Energy Efficiency Initiative (NUEE) with the support of the Norwegian Ministry of Foreign Affairs, aimed at expanding external municipal financing to achieve energy efficiency in public buildings, strengthening of self-government and sustainable procurement practices.

The Employer now invites tenders from Contractors for the following contract to be funded from the grant for purchasing, shipment and software development for ***Creation of Municipal automated energy management system*** (hereinafter - MAEMS) ***in UKRAINE EXECUTIVE BODY OF KYIV CITY COUNCIL KYIV CITY STATE ADMINISTRATION MUNICIPAL ENTERPRISE “PROJECT IMPLEMENTATION UNIT FOR THE KYIV PUBLIC BUILDING ENERGY EFFICIENCY PROJECT” within project “Capital repairs of individual heating substations and heating systems in public buildings of Kyiv”*** (list of Plant and Related Works is provided in Section IV. Employer`s requirements):

Materials, plants and works financed by the grant anticipate VAT exemption.

To be qualified for the award of a contract, tenderers must satisfy the following minimum criteria:

1. Tenderers must meet eligibility requirements stated in Instructions to Tenderers (ITT) , article 4 (as stated in tender proposal letter):
  - not to have conflict of interest, as stated in ITT, 4.3;
  - not to be defined as ineligible as a consequence of non-compliance with the requirements stated in ITT 4.4;
2. The Tenderer, has the financial, technical and production capability and capacity necessary to perform the Contract. Tenderer`s average annual revenue in the previous 3 (three) full years (2019,

2020, 2021) was at least **485 thous. euro**. In case of tender submitted by JVCA, the leading partner should demonstrate at least **60%** compliance with the requirement.

3. The Tenderer has satisfactorily executed similar works and successfully completed, at least three (3) similar contracts during any of the years 2019, 2020, 2021, 2022, 2023, three years for the total amount of **minimum 161,5 thous. euro**.
4. The Tenderer or its agent will be able to carry out warranty obligations.
5. The Tenderer is not bankrupt or under insolvency or bankruptcy procedures according to the national legislation or regulations.

While preparing offers, the Tenderers should take into account that the works in this contract will tentatively last for 270 days from the date contract signing.

Tender documents can be acquired free of charge from Employer at address provided below after receiving written request from prospective Tenderer.

Tender Documents, upon request from prospective Tenderer will be sent by email in electronic format (PDF file) immediately (during 2 days), however the sender is not responsible for loss or late delivery. In case of discrepancies between PDF and MS Word versions of documents, the PDF version will prevail.

Pre-tender meeting (online meeting) of Tenderers with the Employer for discussion of technical and procedural issues will be held on **12:00, «16» February 2024**. Meeting will be organized remotely with web-based tools – the Employer will notify all interested participants additionally about this.

Tender documents are published on ME “PIU” website <http://kyivesko.com.ua> for general availability and can be acquired free of charge by any physical or legal person.

All tenders must be accompanied by a tender security in the in the form of tender-securing declaration whose form is provided in Tender Document. The purpose of tender security is to ensure the tenderers are serious about their participation.

Successful Tenderer must provide Contract performance guarantee from a reputable bank acceptable to NEFCO in form provided by Section VII «Contract forms» of Tender document.

Tender proposals must be delivered to the office at the address listed below and before **09:30 hour. 07 March 2024 year**, further they will be opened in the presence of those tenderers’ representatives who choose to attend tender opening.

Prospective tenderers may obtain further information from, and also inspect and acquire the tender documents at, the following office:

**Sklyarenko Valentyna**, head of public procurement sector

**Employer:** UKRAINE EXECUTIVE BODY OF KYIV CITY COUNCIL KYIV CITY STATE ADMINISTRATION MUNICIPAL ENTERPRISE “PROJECT IMPLEMENTATION UNIT FOR THE KYIV PUBLIC BUILDING ENERGY EFFICIENCY PROJECT”

**Address:** office № 305, 3A, B. Khmelnytskogo Street, Kyiv 01001

**Phone:** (044) 234-54-10 (27)

**Email:** [v.sklyarenko@kyivesko.com.ua](mailto:v.sklyarenko@kyivesko.com.ua).

**Shepelenko Denys**, employer`s representative (on technical matters)

**Employer:** UKRAINE EXECUTIVE BODY OF KYIV CITY COUNCIL KYIV CITY STATE ADMINISTRATION MUNICIPAL ENTERPRISE “PROJECT IMPLEMENTATION UNIT FOR THE KYIV PUBLIC BUILDING ENERGY EFFICIENCY PROJECT”

**Address:** office № 305, 3A, B. Khmelnytskogo Street, Kyiv 01001

**Phone:** (044) 234-54-10 (27)

**Email:** [adc@kyivesko.com.ua](mailto:adc@kyivesko.com.ua)

Date 06/02/2024